



Welcome to Pinetree

Twitter: @PinetreeSD43

<http://www.sd43.bc.ca/School/pinetree>

August 2017

MISSION STATEMENT: Working with our community, we are dedicated to preparing our students for success in a rapidly changing world by providing a supportive learning environment which recognizes and respects individual differences, encourages students to challenge personal limits and promotes excellence.

Events Calendar 2017-2018



August - September 2017	
29-31	Counsellors in attendance
28-29	ESL Assessment
31	Gr. 9-Orientation & picture day, 9 am-12:30 pm International Orientation – 1:00pm
05	School opens~1st day of classes
06	Student and staff photos
22	Pro-D Day (no school)
25	PAC Meeting
26	After Grad Meeting
27	Meet the Teacher Night 7:00pm-8:30pm Canadian Universities Event 6:30 – 8:30
28	Terry Fox Run
October 2017	
02	Photo retakes in the morning
04	Senior Sail
09	Thanksgiving Day (no school)
11	Sem. One Interim Reports
18	PAC Meeting
20	Pro-D Day (no school)
November 2016	
08	UBC Fall Visit – 7pm
10	School not in session
13	Remembrance Day (no school)
15	Mid Term Report Card Home
16	Sem. one Midterm Report
20	PAC Meeting
23	Parent/Teacher Conferences
24	Ministry Curriculum Day no school

Principal's message

I am excited about the start of the new school year and my second September at Pinetree Secondary. Hopefully families have had a wonderful summer break and students are recharged and ready to start another school year. We are looking forward to welcoming back our returning students and we know our new students will be accepted and embraced into the Pinetree family.

School START UP

The first day of school this year is Tuesday September 5th. Students attend "PACK" (homeroom) on the 5th. Our grade 11 and 12 students attend PACK at 10:00 am on September 5th for about thirty minutes. Grade 9 and 10 students attend PACK at 1:00 pm on September 5th for about thirty minutes. All grade 10-12 students are expected to have their photo taken on Wednesday September 6th for our school records, student identification cards and the school yearbook. (Grade 9 students will have their photos taken at the Grade 9 orientation on August 31st) Families are also able to purchase these photos from Artona. Our school yearbook is a colour history of the school year. It includes photos of all students by grade and many activities that happen over the course of the year.

An APP and E- FORM to keep us connected!

Please check our updated Pinetree website often for information about what is happening at the school. You can also download the Pinetree app for your smart phone to keep up to date on what is happening at school. We also use an automatic phone/email messaging system (Synvoice) to notify families regarding student daily attendance and important events and dates.

Previously, all students were given an agenda book at the start of the school year. This year we have moved to a smart phone app that offers us a digital version of the agenda book. Students and parents are encouraged to download the APP. (our paper agenda books are for our grade 9s this year and very few for those that still would like to use a paper version) We also ask that parents visit our website and go to the section for e-forms and fill out the e-forms listed there. This is very important for us as it helps us have up to date information and reduce our impact on the environment.

Parents should also note of the School Events Calendar for 2017-2018 on our school website and available in the Pinetree app.

ATTENDANCE

Attendance is very important for student success at secondary school. We expect all students to be in attendance on a daily basis and ask that parents work in partnership with us to make sure that students are at school on time ready to learn. With the focus on attendance being so important for student success we request that families do not plan early holidays during the school year. Extended holidays attached to Winter Break and Spring Break can affect the ability of students to achieve to their full potential. Thank you in advance for supporting our staff as they work to give your child the best possible learning experience.

SAFETY and SECURITY

There are incidents of theft in every community. Pinetree Secondary is a community of over 1500 students and at times must deal with theft. As a school, we educate students to be responsible for their personal belongings and those learning materials issued by the school. The safest place and best plan is for students to secure items in their lockers in the A or B wing or if they are very valuable, keep them at home! **Students should not leave any valuables in the boys or girls change room lockers near the gym. Students should not leave any valuables unattended in classrooms, hallways and**

the A or B wing or if they are very valuable, keep them at home! **Students should not leave any valuables in the boys or girls change room lockers near the gym. Students should not leave any valuables unattended in classrooms, hallways and washrooms.** Students should never share locker combinations or lockers. The school cannot take responsibility for student's personal belongings but we do care and will try and assist with lost property whenever possible.

COMMUNITY RELATIONS

We are very lucky at Pinetree to have a great campus that allows our students' access to both the Community Center and Douglas College. To continue to have a great relationship with our partners we are asking students to remember that *we are visitors* in these areas. Our neighbors at Douglas College have asked us to remind our students that students can order food at Douglas and eat quickly and then return to Pinetree. The Douglas college cafeteria is not an area that our students should be hanging out in during their off block. It is only for students that have purchased food at Douglas. Our students should not be using it as a study area or an area to socialize. If students are hanging out or studying in the Douglas College cafeteria they will be asked to leave by Pinetree administration or Douglas college security. This year we are asking our incoming grade 9s to refrain from going to Douglas College for the month of September as they acclimatize to life at high school. We thank all of our students in helping us keep a positive relationship with our community partners.

COURSE and SCHEDULE CHANGES

Course selection is a process that begins with students in the spring of every school year. We ask students and parents to make informed choices around courses for the upcoming school year. This allows the school to plan and organize a timetable for the school based on student choice.

In June we sent a message home to all families of students going into Grade 10-12 about the limited ability of the school to make course changes. Students had the opportunity in June to do an online course request change form. The counsellors and administration reviewed all requests and where possible tried to accommodate requests. We will not be entertaining course changes as we start the new school year. Counsellors have access to all summer school results and will be making adjustments if needed because of summer school. **Parents and students should not be contacting counsellors about schedules and course changes. Counsellors will only be working on developing schedules for new students and will not be answering emails from parents and students of returning students that pertain to schedules and course changes.** We have had to make minor adjustments to our timetable over the summer and ALL students will receive a finalized copy of their schedule on September 5th.

NEW BEGINNINGS

Over the summer, Pinetree had an addition to our administration team. I would like to welcome Ms. Judy Payne to Pinetree. I know she is looking forward to meeting students and parents as we start another school year. We hope all of our students will set high expectations for themselves and reach for their dreams. We are looking forward to working with all of our students and families during the 2017-2018 school year.

My office is always open if you would like to come and talk to me about your child or if you would just like to meet the principal. Please also feel free to contact me by email or phone.

Sincerely

Mr. Jeremy Clarke

jclarke@sd43.bc.ca

GRADE 9 ORIENTATION

PINETREE SECONDARY

August 31st

9:00 - 12:30 pm in the Gym

- Have your photo taken
- Choose your locker
- Tour the School District 43 (Coquitlam) Meet your classmates

The First Day

Tuesday, Sept. 5, 2017

The first day is an important one for all students. Our goals for the day are to:

- Collect Student Information
- Distribute timetables and discuss the school Schedule, the opening week including Student photos
- Discuss the opening week, school supplies, student photos, school goals.

LOOK UP YOUR PACK NUMBER ALPHABETICALLY, BY GRADE ON THE SCHOOL WINDOWS FROM THE INTEGRITY PLAZA LOCATED AT THE SCHOOL'S FRONT ENTRANCE.

**Students entering
Grade 11 and 12**

PACK 10:00 a.m.

on

Tuesday, Sept. 5, 2017

****Grade 9 & 10 students
do not come at this time****

Grade 9 and 10

PACK 1:00 p.m.

on

Tuesday, Sept. 5, 2017

****Grade 11 & 12 students
do not come at this time****

School Photos



Photographs for grade 9's will be taken on August 31st at the Grade 9 Orientation Day. Photos for Grades 10- 12's any any remaining Grade 9's will be taken **September 6th**. Artona Studio will return to Pinetree on **Monday, October 2nd** to photograph students who have not had their photo taken. All students must get pictures taken for school records, "Go Cards" and the yearbook

FIRST WEEK SCHEDULE

Wednesday, September 6 - Day 1

8:00-9:14	Block 1
9:19-9:39	"PACK"
9:44-10:58	Block 2
11:03-12:17	Block 3
12:17-12:57	Lunch
12:57-2:11	Block 4
2:16-3:30	Block 5

Friday, September 8 - Day 1

8:00-9:14	Block 1
9:19-9:39	"PACK"
9:44-10:58	Block 2
1:03-12:17	Block 3
12:17-12:57	Lunch
12:57-2:11	Block 4
2:16-3:30	Block 5

Starting Monday September 11th the regular schedule will be in place.

Thursday, September 7 - Day 2

8:00-9:14	Block 1
9:19-9:39	"PACK"
9:44-10:58	Block 2
11:03-12:17	Block 3
12:17-12:57	Lunch
12:57-2:11	Block 4
2:16-3:30	Block 5

**Monday, September 11 - Day 2
(regular Monday Schedule)**

**Tuesday, September 12 - Day 1
(regular Tuesday Schedule)**

NO RE-SCHEDULING OF COURSES

Course selection is a process that is started with students in the spring of every school year. We ask students and parents to make informed choices around courses for the upcoming school year. This allows the school to organize a timetable for the school. In June we sent a message home to all families of students going into Grade 10-12 about the limited ability of the school to make course changes along with a letter from our school district superintendent explaining this is a district wide challenge. Students had the opportunity in June to do an online course request change form. The counsellors and administration reviewed all requests and where possible tried to accommodate requests. We will not be entertaining course changes as we start the new school year. Counsellors have access to all summer school results and will be making adjustments if needed because of summer school.

Parents and students should not be contacting counsellors about schedules and course changes. Counsellors will only be working on developing schedules for new students and will not be answering emails from parents of returning students that pertain to schedules and course changes. We have had to make minor adjustments to our timetable over the summer and all students will receive a finalized copy of their schedule on September 5th

First Day Answers To Students' Questions

Where do I go when I get there?

Please use either the main entrance to the school, (that's the one off Pinewood Avenue directly across from the Fire Hall), the cafeteria entrance or the entrance from the overpass. Come early so you can be sure to get to your "PACK" room on time. We will begin on time and we expect you to be there.

What's my "PACK" Room?

Your "PACK" room is the room you go to every Wednesday with the same teacher; it's Pinetree's version of "homeroom". "PACK" will be the first class you attend on the first day of school.

How do I know where my "PACK" Room is?

Your "PACK" and room number will be posted on the windows in the main courtyard, Integrity Plaza at the school's front entrance. If you have trouble, there will be many student guides around to help you – don't be embarrassed to ask.

What do I need to bring?

For the first day you will need:

- a pen and pencil
- a cheque payable to "Pinetree Secondary School" (SEE FEE SECTION)
- a smile – you will love Pinetree

- completed e-forms - please visit our website and complete the e-forms listed

What about school supplies?

You shouldn't bring school supplies until you meet your teachers; they will tell you what kind of notebooks and supplies you need for each class. Even though all the stores will be advertising fantastic sales, wait until you've met your teachers before shopping for school supplies.

For the first week, a notebook, pens and pencils will be all you need

Choose your locker online!

To choose your locker please visit:
<http://www.sd43.bc.ca/School/pinetree>

UNDER QUICK LINKS CHOOSE
ONLINE LOCKER ASSIGNMENT

You will be able to choose your locker and be given your locker number and combination before school starts!

All you need is your student number and your birthdate to begin.

**DONT FORGET TO CHANGE
YOUR
PASSWORD AND KEEP IT
SECURE!!**

The safest place to keep your valuables is on your person or in your locker!!!

Forgot your combination? You can log in to your account to find your combination!

Student Fees

Students will be bringing home a fee schedule outlining items that need to be paid. **Payment can be paid ONLINE.** Visit our school website at <http://www.sd43.bc.ca/School/pinetree>. Under **Quick Links** choose **School Cash Online** to set up a new account or to sign in to your existing account.

The student can also a check or cash to Ms. Wigman in the office. Please ensure that the student's first and last name and their student # is written on the front of the cheque.

Attendance

Other than the academic lessons students learn at Pinetree, attitudes toward prompt and regular attendance at school and work are among the most important lessons we teach students. Please help us teach your son or daughter healthy attitudes towards school and the workplace by:

1. **Phoning the school** each day your son or daughter is going to be absent or late. Even if your son or daughter may insist that you needn't call, please do. We need to hear before the absence occurs whenever possible. Our switchboard is open daily at 7:30 a.m. Please call!
2. **Minimizing the number of reasons for absence.** We believe illness to be the only acceptable reason for missing school or work. Please arrange appointments, vacations and driving tests around school hours.
3. **Knowing your son/daughter's timetable.** With our extended day organization, it will be less straightforward than usual as to when your son or daughter starts or finishes on certain days. It is worth the time it will take you to understand his or her schedule. Attend the "Meet the Teacher" evening, **September 27, 2017** — it will help you understand our schedule!
4. **Contact the teacher.** If you are concerned about attendance, in a specific class or in general, please contact your son or daughter's teacher or counsellor as soon as possible.
5. **Stressing promptness.** Being on time shows respect for the activity and consideration for others. When each of us is occasionally, unavoidably late, it is our responsibility to:
 - hurry in order to be less late
 - apologize on arrival for disrupting class
 - accept personal responsibility for being late.

Extracurricular Activities

The following list includes **some** of the clubs and sports teams at Pinetree. Many more offerings will be available throughout the school year. Announcements will be made through the HOWL, our daily bulletin. Check our website for additional CLUBS offered at Pinetree!

Sports Teams

Basketball, Girl's Soccer Field Hockey, Table Tennis, Volleyball, Boy's Soccer Wrestling Cross Country, Tennis, Track and Field, Badminton

Intramurals

Intramural Sports will operate every lunch hour. A wide variety of activities are planned for all students.



Thanks in advance for your help

PARENT CONNECTIONS

2017 Pinetree After Grad

Plans are underway for "After Grad 2017". This will be our 18th year organizing this even for our graduates. 'After Grad' is an event organized by the parents that follows the Graduation Dinner/Dance held on June 16.. The 'After Grad event is held at the Pinetree Community Centre. This event offers a safe and fun place for the graduates to continue the celebration of their graduation. There is a live DJ for dancing, , casino games, tattoo artists, lots of fames, draws and prizes to keep the graduates entertained.

We need help from our parent group to keep this event going each year. Grade 11 parents are needed to work the event, as the Grade 12 parents are busy on that day with their graduates. We have had a great committee of volunteers each year and know that we can count on our Grade 11 and 12 parents again this year.

Thank you in advance

THE GRAD COMMITTEE

Student Parking

Students must obtain a valid 2016-2017 Pinetree Parking Pass from the main office after school starts in September. Here are a few reminders:

- Vehicles parked in the student parking area without a valid pass will receive a parking ticket from the City of Coquitlam and may be towed.
- Students may not park or enter the staff parking lot.

Students may not enter or park in the Community Centre lot — front or back — between 8:00 am & 6:00 pm.

Student Messages

in order to continue to provide a high degree of service, we wish to reinforce our policy of **NOT** passing on messages from home to our students. **UNLESS IT IS A MEDICAL OR OTHER SERIOUS EMERGENCY**, we will not provide messaging service.



Pinetree ~ A Smoke Free Environment



In our first week, we will discuss expectations we have of students at Pinetree. Until then, please be aware that Pinetree, and all other schools in SD #43, is a "smoke free" environment and there is no smoking or vaping on school property at any time. This applies to all staff, parents, students and visitors. Please respect this request. Thank you!

e-forms

Please visit our school website at: <http://www.sd43.bc.ca/School/pinetree> under Quick Links choose Parent eForms or click below <http://www.sd43.bc.ca/school/pinetree/Parents/Forms/Pages/default.aspx>

Please complete the forms online before coming to school on the first day

Pinetree Secondary



is on Twitter!

Follow us @PinetreeSD43

Commencement

2017-2018

Commencement for Grade 12's

Date: Thursday, June 21st

at the Queen Elizabeth Theatre

Grad Dinner Dance

2017-2018

Date: Saturday June 16th

at the Westin Bayshore

An Invitation



Meet The Teacher Evening

**Wednesday, September 27, 2017 ~
7:00-8:30 p.m.**

We want to meet you, have you meet our outstanding staff, and tour our equally outstanding school. We hope you will come!

Welcome to Pinetree!